

 Oroville Hospital	<b>Job Description for Operating Room Technician</b>		Department: <b>Surgery</b>
			Dept.#: <b>7420</b>
			Last Reviewed: 05/08; 08/12
			Last Updated:

### **Reports To**

Nurse Manager

### **Job Summary**

The Operating Room Technician, under the guidance of the Registered Nurse, is responsible for the care and safety of all patients under his/her care. Included within this assignment is the responsibility for ensuring effective communication with the charge nurse, the patient, staff, physicians, and other hospital departments.

### **Duties**

1. Scrub procedure as assigned
2. Assist in work area in central sterile between scrub assignments prn.
3. Assist in keeping overall operating room clean and tidy
4. Report on and off duty at control desk
5. Report on and off at control desk for lunch
6. Inform control desk where you are at all times while on duty
7. Make sure room is cleaned, straightened and stocked before going off duty
8. When free:
  - A. Help in rooms by opening cases or helping with stocking
9. When case finishes:
10. Proper telephone and intercom etiquette
11. Knowledge and proper use of:
  - A. Intercom
  - B. Suctions: Wall and portable
  - C. Emergency and routine call buttons
  - D. O.R. table and accessories
  - E. Surgery department equipment and instrumentation
12. Proper use of time cards
13. Check bulletin board daily for notices and schedule changes

14. Assist circulating nurse with care of the patient while in the room, providing nursing care to all patients of all ages
15. Check daily to keep abreast of new changes occurring in the operating room
16. Keep abreast of new techniques and procedures
17. Understand and perform standardization of set-ups
18. Economical use of supplies
19. Handling and care of surgical instruments
20. Knowledge of fire and disaster procedure
21. Knowledge of cardiac arrest procedures
22. Location of fire alarms and fire extinguishers and fire hoses
23. Preparation of cases for following day
24. Keep doctor's preference cards updated
25. Takes O.R. call as scheduled
26. Assist in maintaining department stock level
27. Participate in unit meetings and educational activities in order to develop skills and grow in awareness

### **Qualifications**

1. Must have trained in the service or hospital program for Operating Room Technicians
2. Certification by AORT desirable
3. Current BLS Card
4. Demonstrates ability to provide quality patient care
5. Communicates and works effectively with people

### **Lifting Requirements**

Very Heavy- is considered generally lifting objects in excess of 100 lbs. with frequent lifting and/or carrying of objects weighing 50 lbs or more.